



**THE VILLAGES OF WOODLAND SPRINGS HOMEOWNERS' ASSOCIATION, INC.**

**In Care of  
FIRSTSERVICE RESIDENTIAL  
12209 TIMBERLAND, FORT WORTH, TEXAS 76244  
TEL: 817-741-1719 FAX: 817-741-1720**

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**NOTICE OF ANNUAL MEETING**

**To:** All Villages of Woodland Springs Homeowners  
**From:** Craig Asaff  
Association Manager  
**Date:** Wednesday, January 24, 2018  
**Re:** 2018 Annual Homeowners Association Meeting

As managing agent for The Villages of Woodland Springs Homeowners Association, we are pleased to invite you to the Annual Meeting to be held on Tuesday, February 6, 2018.

**Please plan to attend:**

**Date:** February 6, 2018  
**Time:** 6:30 PM (6:00 PM Sign In)  
**Location:** Villages of Woodland Springs Amenity Center  
12209 Timberland Blvd.  
Fort Worth, Texas 76244

In order to conduct a homeowner meeting, a quorum of five (5) percent of the membership must be represented in person or by proxy. If a quorum of five (5) percent (233) of the membership is not met, an additional meeting will be held as follows:

Type of Meeting	Quorum Requirements	Date	Time	Location
2nd Annual Meeting	2.5 percent (117)	2.06.18	6:45 PM	12209 Timberland Blvd. Ft. Worth, TX 76244

**If you are unable or are unsure that you will be able to attend, please return your Proxy by email, fax, or deliver to the HOA office to help us reach the quorum requirement.**

Thank you for your attention to this important function of your Homeowners Association. Should you have any questions regarding the Association, please contact your Association Manager at 817-741-1719 or [craig.asaff@fsresidential.com](mailto:craig.asaff@fsresidential.com).



**Proxy**

**February 6, 2018  
Annual Membership Meeting**

TO: Secretary  
The Villages of Woodland Springs Homeowners Association, Inc.  
c/o FirstService Residential  
3102 Oak Lawn, Suite 202  
Dallas, Texas 75219

The undersigned hereby appoints the Secretary of the Association or \_\_\_\_\_, agent with the power of substitution for and in the name, place and stead of the undersigned, to vote as proxy at the membership meeting of the Association, to be held at the Villages of Woodland Springs Amenity Center, 12209 Timberland Blvd. on Tuesday, February 6, 2018 at 6:30 p.m., and any adjournment thereof, according to the number of votes that the undersigned would be entitled to vote if then present upon the matters set forth. (In no event shall this proxy be valid for a period longer than 90 days after the date of the meeting for which it was given.)

DATED this \_\_\_\_\_ day of \_\_\_\_\_, 2018.

**Owner/Member Name and Property Address (REQUIRED and Please Print)**

Name: \_\_\_\_\_

Property Address: \_\_\_\_\_

Signature: \_\_\_\_\_

Please return proxy to FirstService Residential by mail to the above address, or fax to 817-741-1720, or email to [craig.asaff@fsresidential.com](mailto:craig.asaff@fsresidential.com).

Homeowner Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number / Email Address: \_\_\_\_\_

**THERE WILL BE PRIZE DRAWINGS DURING THE COURSE OF THE ANNUAL ASSOCIATION MEETING  
ON FEBRUARY 6, 2018 FOR HOMEOWNERS IN ATTENDANCE.**

**ONLY ONE DRAWING ENTRY PER HOUSEHOLD.**